

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Monday, October 28, 2019

The Jefferson County Highway Committee met on Monday, October 28, 2019, at 8:30 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Walt Christensen; John Kannard; Dick Schultz; Michael Wineke

Members absent: Lloyd Zastrow

Also Present: William Kern, Highway Commissioner
Ann Jenswold, Highway Department
Michael Radtke, EMCS, Inc.

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the September 24, 2019 Highway meeting, having been distributed in advance, it was moved by Mr. Schultz and seconded by Mr. Kannard to approve the minutes as printed.

Carried by the following roll call:

AYES: Christensen, Kannard, Schultz, Wineke

NOES: None

ABSENT: Zastrow

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- None

News Releases/Notices:

- None

PUBLIC COMMENT:

- Michael Radtke - EMCS Inc. Brookfield, introduced himself

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**

- CTH "CI" (STH 106 – CTH Z)

Project Type: Pulverize and Resurface

Progress: Project is complete!

- CTH "B" (Dane County – CTH F)

Project Type: Mill and Resurface

Progress: Project from Dane County to Waukesha County is complete!

- CTH "A" (Crossman Road – Lake Mills)

Project Type: Construction and Resurface

Progress: Preliminary work will be completed this fall and the project will be finished in the spring.

- CTH "J" (CTH C – US 12)

Project Type: Planning, Maintenance

Progress: 2020 Project

- **Miscellaneous Projects**

Bike path maintenance project – Complete; Old Highway Department site (Milling complete, working on grading site)

- **General Maintenance**

Crews are working on a second mowing cut on county highways and select state highways

Crews are working on sign installs & repairs

- **Office/Shop Staff**

Budget work for 2020 is complete. Shop staff is working on winter equipment for new trucks

OLD BUSINESS

NONE

9a. Discuss monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	09/30/19	\$ 173,559.68
BILLS:	10/07/19	\$ 151,184.83
BILLS:	10/14/19	\$ 573,592.19
BILLS:	10/28/19	\$ 443,548.77
COMMITTEE:	SEPT	\$ 354.46
P-CARD:	OCT-BRIAN	\$ 155.00
P-CARD:	OCT-GENERAL	\$ 3,210.44
TOTALS:		\$1,345,605.37

It was moved by Mr. Wineke and seconded by Mr. Kannard that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Christensen, Kannard, Schultz, Wineke
- NOES: None
- ABSENT: Zastrow
- ABSTAIN: None

The Committee recessed for a tour of the Payne & Dolan Waukesha hot-mix plant at 8:50 a.m.

Motion by Mr. Schultz and seconded by Mr. Kannard to adjourn at 11:36 a.m., after the tour of the Payne & Dolan Waukesha hot-mix plant.

Carried by the following roll call:

- AYES: Christensen, Kannard, Schultz, Wineke
- NOES: None
- ABSENT: Zastrow
- ABSTAIN: None

The next meeting will be held on **Tuesday, December 3, 2019, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: _____
